

Accounts Payable

Accounts Payable (AP) allows you to enter vendor invoices for purchases that you make, then create checks for the invoices you want to pay. The system can generate payments for all invoices due, those for a particular vendor or only for specific invoices. If a vendor calls you to discuss an invoice, you will have complete information at your fingertips and that history can be kept indefinitely.

Accounts Payable allows you to update both purchase orders in Purchase Management, as well as actual job costs. Adjustments are created if the purchase price does not match the invoiced price. With Accounts Payable, you will know how much you owe and when it is due.

CASH MANAGEMENT

Improve cash management through the automatic handling and reporting of discounts, payment due dates and payment selection methods.

EASY ENTRY

Easily enter all invoices, debits and payments.

CHECKS

Print checks for selected payments, or create manual checks.

ONLINE COST UPDATES

Update jobs created in Job Management directly by material and subcontract costs entered through Accounts Payable.

HISTORY

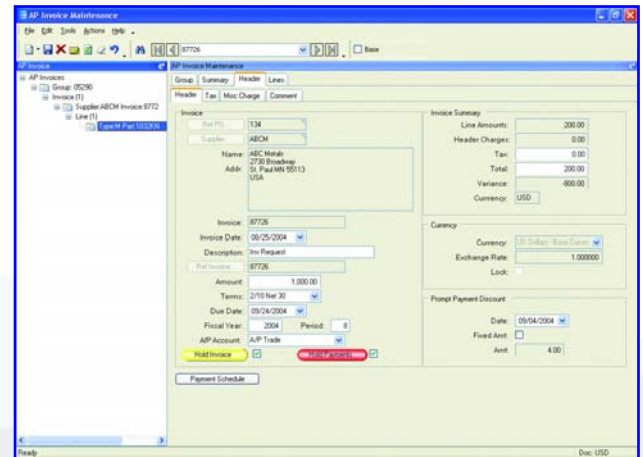
Keep accounts payable transactions and vendor history files indefinitely.

VENDOR TRACKER

Show online inquiries for open invoices, outstanding balances and payment detail.

GENERAL LEDGER INTERFACE

Automatically create and post general ledger entries from accounts payable transactions.



Accurately manage payment of invoice due dates and terms and conditions.

PURCHASING VARIANCE

View variances between planned and actual purchase price to allow cost adjustments and analysis.

THREE-WAY MATCH

Match invoice, receipt and purchase order online.

BANK RECONCILIATION

Reconcile your bank statement with entries generated in Accounts Payable and Payroll.

RECURRING ENTRIES

Create standard accounts payable invoices.



5 Hill Street, PO Box 65 • Kitchener, ON, Canada • N2G 3X4
(O) 519-885-2040 • (F) 519-885-5674 • (TF) 866-565-3797



Worldwide Headquarters 18200 Von Karman Avenue, Suite 1000, Irvine, California 92612 USA
Phone: (949) 585-3700 Fax: (949) 585-4419 Visit our Web site at www.epicor.com